

(assignment) Classroom Information
Welcome to class!

Listed below are the expectations and procedures for this classroom. Aurora High School policies will be followed to allow our classroom to run smoothly and productively.

Class Rules:

- 1. Respect your classmates, teacher, and property**
- 2. Listen and follow directions**
- 3. Raise your hand before speaking**
- 4. Keep your hands, feet, and objects to yourself.**

If you cause a problem, you'll be asked to solve it. If you can't solve the problem, or choose not to, Mrs. Mixdorf will do something. What is done depends on the unique person and unique situation. If you feel that something is unfair, please quietly communicate that to Mrs. Mixdorf and we can discuss it.

- **Materials**
 - 1" 3 ring binder or folder
 - notebook paper
 - Composition/spiral notebook (required for journals, notes, skills lessons, grammar, etc.)
 - Charged iPad & Chromebook, earbuds
 - Writing utensils: blue or black pen, pencil
 - Highlighters: green, yellow, pink, blue, orange (not required)
- **Entering the classroom**
 - Please be seated and ready to begin class when the bell rings.
 - If you need to use the restroom/get a drink, **FIRST** bring items to class, then ask Mrs. Mixdorf for permission.
 - Tardies (each Term):
 - You will not be admitted to class without a tardy permit from the office.
 - You will lose Daily Participation Points.
 - 1st tardy: Freebie, no loss of Daily Participation Points
 - 2+ tardies: loss of Daily Participation Points
- **During class**
 - iPads & Chromebooks: Devices are **DOWN** when bell rings and/or when indicated by Mrs. Mixdorf. Mrs. Mixdorf informs you when we'll use them by saying, "iPads UP."
 - While in classroom, use **ONLY** appropriate apps.
 - Full disclosure is expected.
 - **Our textbook is online, so it is essential that you bring your iPad & Chromebook to class daily.**
 - Be prepared. Bring all materials to class. You may not be allowed to go to your locker. Extra supplies are available on the northeast side book case. Borrow these as needed, without interrupting class.
 - Bring a sweatshirt to class if you get cold easily.
 - You may lose Daily Participation Points when you aren't prepared for class (teacher discretion).
 - Not allowed in class: book bags/backpacks, cell phones, winter coats
 - **Daily Participation Points**
 - Points given for contributing in class. May include being on time, being prepared, answering questions, actively involved in discussion, working productively, following classroom rules, etc.
 - *Be ready to participate, learn and think!*

Collections
textbook

<http://my.hrw.com/>

*Bookmark & Add to
Home Screen

*There is a button on the
Daily Agenda

* Username and
password needed

*iPad app: Houghton
Mifflin Harcourt
eTextbook



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- Leaving during class
 - Permission granted on a case by case basis.
 - Lanyard Pass will be used for restroom/drink, locker, or office.
 - Pink Student Pass will be used for media center, guidance office, or to see another teacher.
 - Use “Sign Out” sheet in classroom. Sign out and back in, please.
- End of class
 - Record assignments.
 - Remain in your seat until dismissed.
- Assignments
 - Assignments include daily work, homework, projects, writing, quizzes, tests, etc.
 - Use the header found at the top of this page for assignments. When submitting work electronically include header on page AND name/assignment on the title page of app/subject line of email, Google Doc, etc.
 - Most digital assignments will be submitted via Google Classroom
 - Assignments are due at the beginning of class, unless otherwise noted.
 - Late assignments will be accepted with a daily grade deduction of 10%. The exception to this is the last week of each term; teacher informs students of date.

Specific assignments:

- Final drafts/products (of writing, projects, etc) must be written in ink or typed, unless otherwise instructed. Keep all prewriting, drafts, peer response, reflection, etc.
- Assignments that are typed should use this format, unless otherwise instructed: Times New Roman, double spaced, 12 pt., standard 1” margins
- Absences
 - View Mrs. Mixdorf’s website <http://mrsmixdorf.weebly.com/> Click on class tab to find Daily Agenda, assignments, handouts, etc. *Bookmark and Add to Home Screen
 - View Google Classroom for assignments
 - You will receive two days for each absent day to submit work assigned when absent. If it was due the day you were absent, it’s due the day you return.
- Grades: You earn your grade. Points are calculated using:
 - >Daily Participation Points
 - √Assignments: daily work, homework, notebook checks, projects, writing, etc.
 - ^Quizzes/Collection Products/Tests
 - <End of Term Exam/Project and/or Semester Exam/Project

Grading Scale	
A	93 – 100
B	85 – 92
C	77 – 84
D	70 – 76
F	00 – 69

Google Classroom
website
-need class code to
join



Contact Information:

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