

(assignment) Classroom Information
Welcome to class!

Listed below are the expectations and procedures for this classroom. Aurora High School policies will be followed to allow our classroom to run smoothly and productively.

Class Rules:

- 1. Respect your classmates, teacher and property**
- 2. Listen and follow directions**
- 3. Raise your hand before speaking**
- 4. Keep your hands, feet, and objects to yourself**

If you cause a problem, you'll be asked to solve it. If you can't solve the problem, or choose not to, Mrs. Mixdorf will do something. What is done depends on the unique person and unique situation. If you feel that something is unfair, please quietly communicate that to Mrs. Mixdorf and we can discuss it.

- Materials
 - 1" 3 ring binder or folder
 - notebook paper
 - Composition/spiral notebook (may need a separate notebook for Honors American Lit.)
 - Charged iPad, Chromebook, earbuds
 - Writing utensils: blue or black pen, pencil
 - Highlighters: green, yellow, pink, blue, orange (will be used regularly in Comp)
 - *Patterns of College Writing* textbook
- Entering the classroom
 - Please be seated and ready to begin class when the bell rings.
 - If you need to use the restroom/get a drink, **FIRST** bring items to class, then ask Mrs. Mixdorf for permission.
 - Tardies (each Term):
 - You will not be admitted to class without a tardy permit from the office.
 - Multiple tardies will affect your grade.
- During class
 - iPad & Chromebook are **DOWN** when bell rings and/or when indicated by Mrs. Mixdorf. Mrs. Mixdorf will inform you when we'll use them by saying, "iPads UP."
 - In the classroom, use **ONLY** appropriate apps.
 - Full disclosure is expected.
 - Be prepared. Bring **ALL** materials to class. You may not be allowed to go to your locker. Extra supplies are available on the northeast side book case. Borrow these as needed, without interrupting class.
 - Bring a sweatshirt to class if you get cold easily.
 - Not allowed in class: book bags/backpacks, cell phones, winter coats
 - **"Drop it at the door"**
 - You will be expected to work with a variety of different people and groups throughout the course of this semester.
 - *Be ready to participate, learn and think!*
 - First term is a writing class, so be prepared to write. While we will do many preparatory activities in groups, all work needs to be in your individual voice.
 - Second term is a literature class; we will be analyzing and reflecting on American literature. We will also be writing about literature.
- Leaving during class
 - Permission granted on a case by case basis.
 - Lanyard will be used for restroom/drink, locker or office.
 - Pink Student Pass will be used for media center, guidance office, or to see another teacher.
 - Use "Sign Out" sheet in classroom. Sign out and back in, please.

Collections
textbook

<http://my.hrw.com/>

*Bookmark & Add to Home Screen
*There is a button on the Daily Agenda
*You will receive a username and password.

* iPad app: Houghton Mifflin Harcourt eTextbook
*Need bundle code

(assignment) Classroom Information

- End of class
 - Record assignments.
 - Remain in your seat until dismissed.
- Assignments
 - Assignments include daily work, homework, projects, writing, quizzes, tests, etc.
 - Most work completed digitally will be submitted via Google Classroom.
 - Use the header found at the top of this page for assignments. When submitting work electronically include header on page AND name/assignment on the title page of app/subject line of email, Google Doc, etc.
 - Assignments are due at the beginning of class, unless otherwise noted.
 - NO late grades for daily work (ex. *Patterns* Reading Guides). **Incomplete assignments will be assessed accordingly.**
 - Late assignments for projects, essays, etc., will be accepted with a daily grade reduction of 10%. The exception to this is the last week of each term; teacher informs students of date.

Google Classroom
Website
-need class code to
join



Specific assignments:

- Final drafts/products (of writing, projects, etc) must be typed, unless otherwise instructed. Keep all prewriting, drafts, peer response, reflections, etc.
 - Assignments that are typed should use this format, unless otherwise instructed: Times New Roman, double spaced, 12 pt., standard 1" margins
- Absences
 - View Mrs. Mixdorf's website <http://mrsmixdorf.weebly.com/>
 - Click on class tab to find Daily Agenda, assignments, handouts, etc.
 - View Google Classroom
 - Attendance is extremely important. Frequent absences will affect your grade.
 - You will receive two days for each absent day to submit work assigned when absent. If it was due the day you were absent, it's due the day you return.
 - When absences are due to a school activity, it's best to have work completed upon your return to class. Please make Mrs. Mixdorf aware of absence and ask for work prior to absence.
 - Grades: You earn your grade. Points are calculated using:
 - >Assignments: daily work, homework, projects, writing, notebooks, etc.
 - ∨Honors Comp: writing – prewriting, peer reviews, reflections, multiple drafts
 - ^Quizzes / Tests
 - <Participation Points – teacher/self-evaluation
 - End of Term Exam/Project and/or Semester Exam/Project

Grading Scale	
A	93 – 100
B	85 – 92
C	77 – 84
D	70 – 76
F	00 – 69

Contact Information:

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Twitter: @denisemixdorf