

<u>Outside Left Flap</u>	<u>On the back</u>	<u>Outside Right Flap</u>
INVENTION	EDIT & PROOFREAD	DRAFTING & REVISING
<p>Limits p. 30-32</p> <p>Questions for Probing p. 34-5 *photocopy available</p> <p>Generating Ideas p. 36-44 Freewrite, Brainstorm, Cluster Outline</p> <p>Thesis Statement p. 47 checklist explicit=directly stated in essay implicit=indirect, implied by words, tone, story, etc.</p>	<p>Grammar p. 81-5</p> <p>Punctuation p. 85-8 *photocopy of Punctuation Patterns Sheet</p> <p>Sentence Style & Word Choice p. 88-90</p> <p>Proofreading p. 91</p> <p>Use this space for your personal writing reminders: common errors, correctly spelled words, example sentences *photocopy of No Excuses List</p> <p>Copy/Draw the format on pg.92 include margins, header, heading, title info Times New Roman, 12 pt. Double spaced</p> <p>Heading: change Professor Carroll to Mrs. Mixdorf ENG 101 to Honors Comp</p>	<p>Drafting p. 65-6 checklist</p> <p>Revising Advice p. 67-68</p> <p>Guidelines for Peer Reviews p. 70 checklist</p> <p>Titles p. 76 Do last!</p>

<u>Inside Left Flap</u>	<u>Inside</u>	<u>Inside Right Flap</u>
	Arrangement	
Introduction Types p.53-4 - ORIGINAL definition	Target Notes Eight Patterns of Arrangement (handout)	Types of Support p. 58 Effective Support Checklist p.58
Transitions p. 57 *photocopy available		Conclusions Types p. 61 What NOT To Do Checklist p. 62